



## SUBSTANCE ABUSE EPIDEMIOLOGY WORK GROUP

December 16, 2009

1:00 p.m.

Arizona Criminal Justice Commission (ACJC)

1110 West Washington Street

Room 250

Phoenix, AZ 85007

A general meeting of the Substance Abuse Epidemiology Work Group (Epi Work Group) was convened on December 16, 2009 at the Arizona Criminal Justice Commission (ACJC), 1110 West Washington Street, Room 250, Phoenix, AZ 85007, notice having been duly given. Present and absent were the following members of the Substance Abuse Epidemiology Work Group:

Members Present (10)	
Wendy Wolfersteig, Vice-Chair, Arizona State University	
Michelle Anderson, Arizona Department of Juvenile Corrections (via teleconference)	
David Choate, Arizona State University	
Katherine Guffey, Arizona Department of Economic Security (via teleconference)	
Emma Kibisu, Arizona Department of Health Services/Division of Behavioral Health Services (via teleconference)	
Zeenat Mahal, Inter Tribal Council of Arizona	
Catherine Osborn, Arizona Department of Education	
Richard Porter, Arizona Department of Health Services	
Jody Sekerak, Indian Health Service	
Meena Shahi, First Things First (via teleconference)	
Staff/Guests Present (3)	Members Absent (7)
Jeanne Blackburn, GOCYF, DSAP	Dennis Embry, Paxis Institute
Michelle Neitch, AZ Criminal Justice Commission	Amy Stuart, Administrative Office of the Courts
Emily Winans, GOCYF, DSAP	Gowri Shetty, ADHS
	Phillip Stevenson, Chair, AZ Criminal Justice Commission
	Michael Dolny, Arizona Department of Corrections
	Douglas Kramer, Treatment Assessment Screening Center, Inc.
	Sgt. Gail Spore, Arizona Department of Public Safety



A. **Call to Order**

**Vice-Chair Wendy Wolfersteig** called the meeting to order at 1:07 p.m. with ten (10) members, two (2) staff and one (1) guest present.

B. **Welcome and Introductions**

**Vice-Chair Wendy Wolfersteig** asked each member to introduce him/herself.

C. **Review of Packet and Agenda**

**Vice-Chair Wendy Wolfersteig** reviewed the packet and agenda with the members.

D. **Approval of Minutes**

**Vice-Chair Wendy Wolfersteig** requested a review of the November 18, 2009 meeting minutes.

- After corrections were noted by **Wendy Wolfersteig**, **Richard Porter** moved to approve the meeting minutes. **Jody Sekerak** seconded the motion. With no further discussion, the motion passed with ten (10) ayes, zero (0) nays and zero (0) members abstaining from the vote.

E. **Announcements**

- **Vice-Chair Wendy Wolfersteig** announced that a call for posters will be forthcoming for Southwest Interdisciplinary Research Center's (SIRC) annual Health Disparities Conference to be held on April 23, 2010.
  - **Jeanne Blackburn** will forward the information to the group.
- **Jeanne Blackburn, Staff** notified the members that her position within the Governor's Office has changed from Data Analyst to Program Administrator of the Arizona Substance Abuse Partnership (ASAP).
  - She also notified the group members that the Emerging Issues Subcommittee may cease to exist in its current capacity in order to increase the efficiency of the Arizona Substance Abuse Partnership (ASAP) and streamline its work.
  - After the Chair of the Substance Abuse Epidemiology Work Group is elected at its next meeting, the membership of the Substance Abuse Epidemiology Work Group will be examined in order to determine whether any members of the Emerging Issues Subcommittee should be added to the group.
  - Ms. Blackburn will inquire about the possibility of adding the Chair of the Substance Abuse Epidemiology Work Group to the ASAP membership.
- **Meena Shahi** reminded members that First Things First (FTF) lists its grant opportunities on its website: <http://www.azfff.gov>.
- **David Choate** notified the members that the Center for Violence Prevention and Community Safety at Arizona State University will be sponsoring a workshop on propensity score matching on February 19, 2010 from 10:00 a.m. – 3:00 p.m. at the downtown Phoenix ASU campus.
  - The registration materials will be forthcoming, which **Jeanne Blackburn** will send to the group.
- **Vice-Chair Wendy Wolfersteig** announced that the next meeting of the Epi Work Group will be held on February 17, 2010 in the ACJC building in Room 145 as meetings will now be held every other month in order to streamline ASAP and its subcommittees.



F. **Conclusions/Recommendations of the 2009 *Substance Abuse Epidemiology Profile***

- **Jeanne Blackburn** directed group members to the Conclusions/Recommendations document in their meeting material packets.
  - She asked that members review this document together as a group and provide feedback.
    - She indicated that based on the comments and feedback provided, she will draft these sections of the 2009 *Substance Abuse Epidemiology Profile*, which will be sent to the members for one final review before they are incorporated into the final document.

G. **Executive Summary of the 2009 *Substance Abuse Epidemiology Profile***

- **Jeanne Blackburn** directed group members to the Executive Summary document in their meeting material packets.
  - She asked that members review this document together as a group and provide feedback.
    - She indicated that based on the comments and feedback provided, she will draft this section of the 2009 *Substance Abuse Epidemiology Profile*, which will be sent to the members for one final review before it is incorporated into the final document.

H. **Vote on 2010 Epi Chair**

- **Vice-Chair Wendy Wolfersteig** referred group members to the ballot slip in their meeting packets for the vote on the 2010 Chair of the Work Group.
  - **Phillip Stevenson** was unanimously voted to retain the Chair position for calendar year 2010.
    - He will nominate a Vice-Chair of his choosing at a future date.

I. **Future Agenda Items**

- **Vice-Chair Wendy Wolfersteig** reminded the group that "Future Agenda Items" is a standing agenda item to be used by members of the group and the public to suggest items to be placed on future agendas.
  - No future agenda items were discussed.

J. **Call to Public**

**Vice-Chair Wendy Wolfersteig** made a call to public.

- **Michelle Neitch** informed the group that, based on her previous working relationship with Bach Harrison, the company contracted to complete the 2009 *Substance Abuse Epidemiology Profile*, the document may be available via a shared drive for ease of editing.

K. **Adjournment**

- **Katherine Guffey** moved to adjourn the meeting at 2:47 p.m. and **David Choate** seconded the motion. With no further discussion, the motion passed with ten (10) ayes, zero (0) nays and zero (0) members abstaining from the vote.

Dated the 20<sup>th</sup> day of December 2009  
Substance Abuse Epidemiology Work Group  
Respectfully Submitted By:  
Jeanne Blackburn  
Data Analyst, Division for Substance Abuse Policy